

# CULVER CITY POLICE

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## TRAINING INFORMATION

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DATE: July 14, 2025

NO: 2025-10

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### **Standardization of Searching Using the Flock Automated License Plate Reader (ALPR) System**

#### **Introduction:**

The purpose of this Notice is to provide guidance to Department personnel when completing searches within the Department's Flock Automated License Plate Reader (ALPR) system.

#### **Background:**

Since the deployment of the Flock Automated License Plate Reader (ALPR) system in November 2023, the designated Flock data manager has been responsible for conducting comprehensive monthly audits to ensure full compliance with the Culver City Police Department's ALPR policy. These audits include a review of user access logs, search activity, and case justifications to verify that personnel are utilizing the system appropriately, within the scope of their duties, and in accordance with applicable laws and departmental guidelines.

#### **Officer Responsibilities:**

*Note: Only properly trained sworn officers are allowed access to the ALPR system or to collect ALPR information.*

Since the implementation of the Flock system, users were required to input a reason when conducting a search. Due to a recent software update within the system, personnel are now **required** to input data into the REASON field and CASE NUMBER field.

In the REASON field, Officers shall include any applicable Penal Codes, Health & Safety Codes, etc., or a phrase to describe the reason for the search.

Examples include:

- PC 211
- PC 459
- 5150
- Missing Person

In the CASE NUMBER field, Officers shall include either a DR number or an Incident number.



## Reason & Case Number



Reason \*

PC 487

\* Required Field

Case Number \*

25-XXXX

\* Required Field

For questions regarding Flock, please contact Lieutenant Ryan Thompson.

Thank you,

*A/c Troy Dunlap*

Troy Dunlap  
Assistant Chief of Police