

CULVER CITY POLICE

TRAINING INFORMATION

DATE: April 15, 2026

NO: 2026-06

Policy 438 – Immigration

Introduction:

The purpose of this training memorandum is to reinforce and clarify Department Policy 438 - Immigration, with specific emphasis on Policy 438.7 and 438.9, regarding Information Sharing & Notifications and Notice to Individuals. Strict adherence to these policies is mandatory for all Department personnel.

Policy Overview:

Policy 438.7 Personnel shall not release personal or identifying information to federal immigration authorities, or share it with others likely to do so, unless required by legal process or for a law enforcement purpose unrelated to immigration enforcement.

This policy does not restrict the lawful exchange, maintenance, or communication of an individual's citizenship or immigration status between government entities.

All personnel are expected to comply with these requirements.

Policy 438.9 Personnel shall provide individuals in custody with a copy of any ICE documentation received regarding hold, notification, or transfer requests, along with notice of whether the Department intends to comply. Upon request, individuals shall be provided with translation of this documentation.

If the Department notifies ICE of an individual's release date, the same written notification shall be provided to the individual, their attorney, or one designated person. Translation shall be provided upon request.

All personnel are expected to comply with these requirements.

Critical Emphasis, Policy 438.7 & 438.9:

438.7 INFORMATION SHARING & NOTIFICATIONS - Except as specified below, or absent a judicial warrant, court order, or subpoena, members of this department shall not release to federal immigration authorities any personal information of any sort, nor any information that may be used to locate any individual, unless for a law enforcement purpose unrelated to civil or criminal immigration law. Such information also may not be shared with any other person or agency with either the purpose or the reasonable likelihood that such person or agency will share such information with federal immigration authorities, unless for a law enforcement purpose unrelated to immigration law. (Government Code § 7284.6; Res. No. 2017- R025 § 2(6)).

438.9 NOTICE TO INDIVIDUALS - Individuals in custody shall be given a copy of documentation received from U.S. Immigration and Customs Enforcement (ICE) regarding a hold, notification or transfer request along with information as to whether the Culver City Police Department intends to comply with the request (Government Code § 7283.1). Individuals in custody may request and be afforded translation of said documentation. If the Culver City Police Department provides ICE with notification that an individual is being, or will be, released on a certain date, the same notification shall be provided in writing to the individual and to his/her attorney or to one additional person who the individual may designate (Government Code § 7283.1). Individuals in custody may request and be afforded translation of said documentation.

In Conclusion:

The Department requires personnel to safeguard personal information, ensure transparency, and comply with all applicable state laws when handling immigration-related matters.

Per Policies 438.7 and 438.9, personnel shall not improperly share personal information and shall provide required notifications and documentation to individuals in custody regarding ICE requests.

Thank you,

A handwritten signature in black ink that reads "A/C Troy Dunlap". The signature is written in a cursive, slightly slanted style.

Troy Dunlap
Assistant Chief of Police

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individual upon arrest, and should not be unreasonably delayed after detention. Communication of, or inquiries into, information related to the immigration status of the child, family member, guardian, care giver, or close family friend who may take custody of the child for purposes of immigration enforcement to the federal authorities shall follow the same prohibitions provided for in the instance of victims or witnesses in this policy.

438.6 FEDERAL REQUESTS FOR ASSISTANCE AND JOINT OPERATIONS

Department members shall not assist federal immigration officials nor grant any requests for such assistance unless specifically authorized by a supervisor. Such authorization by a supervisor is permitted only if such assistance is mandatory under federal or state law or is contractually obliged. This prohibition includes all assistance with or participation in any immigration enforcement operation or joint operation or patrol that involves, in whole or in part, enforcement of federal immigration law, except where, and limited to the extent that, Culver City Police Department involvement is necessary to protect public safety during a federal operation. It should be noted, for the purposes of this policy, actions to preserve public safety shall not include immigration enforcement actions.

(Government Code § 7284.2 et seq.; Res. No. 2017-R025 § 3(1)). In the event that any assistance provided to federal immigration authorities is authorized under this section, the Culver City Police Department shall notify the City Council as soon as possible.

438.7 INFORMATION SHARING & NOTIFICATIONS

Except as specified below, or absent a judicial warrant, court order, or subpoena, members of this department shall not release to federal immigration authorities any personal information of any sort, nor any information that may be used to locate any individual, unless for a law enforcement purpose unrelated to civil or criminal immigration law. Such information also may not be shared with any other person or agency with either the purpose or the reasonable likelihood that such person or agency will share such information with federal immigration authorities, unless for a law enforcement purpose unrelated to immigration law. (Government Code § 7284.6; Res. No. 2017-R025 § 2(6)).

Notwithstanding the above, no member of this department will prohibit, or in any way restrict, any other member of the department from doing any of the following regarding the citizenship or immigration status, lawful or unlawful, of any individual, in accordance with (8 USC § 1373; Government Code § 7284.6 (e)):

- (a) Sending information to, or requesting or receiving such information from federal immigration officials;
- (b) Maintaining such information in department records;
- (c) Exchanging such information with any other federal, state or local government entity.

438.7.1 INFORMATION SHARING CONTINUED

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438.8 IMMIGRATION DETAINERS & NOTIFICATIONS

Individuals shall not be held based in whole, or in part, on a federal immigration detainer under 8 CFR 287.7 (Government Code § 7284.6; Res. No. 2017-R025 § 2(1)), (2), (9)).

Notification to a federal immigration authority shall not be made prior to release of an individual, nor shall any notification request be honored, unless the individual meets one of the following conditions (Government Code § 7282.5; Government Code § 7284.6; Res. No. 2017-R025 §§ 2(6), 3(1)):

- (a) The individual has had a judicial probable cause determination for a serious or violent felony identified in Penal Code § 667.5(c) or Penal Code § 1192.7(c).
- (b) The individual has had a judicial probable cause determination for a felony punishable by time in a state penitentiary for non-immigration related violations.
- (c) The individual is identified by the U.S. Department of Homeland Security's Immigration and Customs Enforcement as the subject of an outstanding federal felony arrest warrant.

438.9 NOTICE TO INDIVIDUALS

Individuals in custody shall be given a copy of documentation received from U.S. Immigration and Customs Enforcement (ICE) regarding a hold, notification or transfer request along with information as to whether the Culver City Police Department intends to comply with the request (Government Code § 7283.1). Individuals in custody may request and be afforded translation of said documentation.

If the Culver City Police Department provides ICE with notification that an individual is being, or will be, released on a certain date, the same notification shall be provided in writing to the individual and to his/her attorney or to one additional person who the individual may designate (Government Code § 7283.1). Individuals in custody may request and be afforded translation of said documentation.

438.10 ACCESS TO DETAINED INDIVIDUALS OR CCPD FACILITIES

Department members shall not grant federal immigration officials access to any person in custody, or to any nonpublic area of Department facilities, unless specifically authorized by a supervisor. Such authorization by a supervisor is permitted only if such access is mandated by a court order or is necessary for law enforcement purposes unrelated to immigration enforcement. (Res. No. 2017-R025 § 2(3)). In the event that any federal immigration official is provided access under this section, the Culver City Police Department shall notify the City Council as soon as possible. In the event that any federal immigration official is provided access under this section, the department shall ensure that they are clearly identified as federal immigration agents (Res. No. 2017-R025 § 2(4)).

Before any interview regarding civil immigration violations takes place between ICE personnel and an individual in custody, the Culver City Police Department shall provide the individual with a written consent form that explains the purpose of the interview, that the interview is voluntary and that he/she may decline to be interviewed or may choose to be interviewed only with his/her attorney present. The consent form