

CULVER CITY POLICE

GENERAL ORDER

07/22/2025

2025-05

TO: ALL SWORN PERSONNEL
FROM: THE OFFICE OF THE CHIEF OF POLICE
SUBJECT: CCPD POLICY 406 -MUTUAL AID & TACTICAL MOBILIZATION

INTRODUCTION:

This General Order was created to notify all department personnel of changes to the department's Policy 406 – *Mutual Aid & Tactical Mobilization*

POLICY:

Please review the attached Lexipol Policy Section 406 – Mutual Aid & Tactical Mobilization. All changes have been highlighted in yellow.

If you have any questions, please direct them to your immediate supervisor.

A/C Troy Dunlap

TROY DUNLAP
Assistant Chief of Police

Mutual Aid & Tactical Mobilization

406.1 PURPOSE AND SCOPE

Mutual Aid and Tactical Mobilization plans are established to restore and maintain order during emergencies, including civil unrest and to provide assistance to local agencies during other unusual and or major events. The purpose of this policy is to establish guidelines for providing and receiving mutual aid to ensure effective, cooperative, and community-centered law enforcement while maintaining trust with all residents of our jurisdiction. The Culver City Police Department is committed to fostering public safety, protecting civil rights, and maintaining community trust. Mutual aid agreements with other law enforcement agencies will be honored to support public safety objectives, except in cases involving immigration efforts, as outlined below.

406.1.1 STRUCTURE AND GUIDELINES

As a component of the Standardized Emergency Management System [SEMS], the System is based on four organizational levels: cities, counties, regions and the state. (A county is an operational area along with its political sub-divisions) The state is divided into seven Law Enforcement Mutual Aid Regions. Each sheriff serves as the Operational Area Coordinator. Within each region, one sheriff is elected to serve as the Regional Mutual Aid Coordinator.

When the Chief of Police determines that an emergency situation may become or is already beyond the control of the department's resources, it is his responsibility to request mutual aid from the Operational Area Coordinator (Santa Monica Police Department).

Mutual aid will be provided to other law enforcement agencies for emergencies or critical incidents, to include but not limited to, natural disasters, active shooter situations, or other public safety threats, as outlined in existing mutual aid agreements. Mutual aid requests will be evaluated based on operational necessity, resource availability, and alignment with the Culver City Police Department's mission to protect all community members.

The basic concept provides that within the operational area, adjacent or neighboring law enforcement agencies will assist each other. Should the event require assistance from outside the county, the region will provide assistance to the impacted county. If the combined resources of the region are insufficient to cope with the incident, the Regional Coordinator will contact the State Law Enforcement Mutual Aid Coordinator at the Office of Emergency Services. Nothing in this section is intended to restrict watch commanders from providing immediate mutual assistance to neighboring cities in critical or life threatening situations. When such requests are made, the watch commander will provide resources to the requesting agency so as not to adversely impact the department's delivery of police service. Requests for assistance will be evaluated on a case by case basis weighing all the attendant factors. Generally it is acceptable to send personnel that do not exceed 50% of the on duty field force, accompanied by a supervisor.

406.1.2 UNUSUAL INCIDENTS NOTIFICATION

Officers investigating an incident that is or may be, in the officer's opinion, of unusual concern to the Department, or which requires major police action, shall notify or cause to be notified the Watch Commander. If in the opinion of the Watch Commander, the incident is of major concern to

the Department, he/she shall notify the Patrol Bureau Commander. The following list is not exhaustive. Such incidents shall include but are not limited to:

- (a) Natural occurrences such as earthquakes, serious floods and landslides.
- (b) Fires, explosions, train wrecks, and traffic collisions of major proportions.
- (c) Major disturbances or mass arrests such as civil unrest or riots
- (d) Any unusual, vicious or significant crimes.
- (e) Death or serious injury of a Department employee on or off-duty.
- (f) Massive searches in pursuit of dangerous suspects.
- (g) Dignitary visits to the city
- (h) Large scale protests

PROHIBITION ON IMMIGRATION ENFORCEMENT SUPPORT

The Culver City Police Department will not provide mutual aid, resources, personnel, or equipment to any agency for operations primarily focused on immigration enforcement efforts. This includes, but is not limited to, participation in immigration-related detentions, arrests, checkpoints, or investigations targeting individuals based on suspected immigration status. Culver City Police Department Personnel are prohibited from assisting federal immigration authorities in any capacity that involves enforcing federal immigration laws, except as required by a valid judicial warrant or court order. This policy is designed to balance public safety cooperation with a firm stance against involvement in immigration enforcement, fostering trust with immigrant communities while maintaining operational clarity for law enforcement personnel. Policy 438- Immigration

COMMUNITY TRUST AND NON- DISCRIMINATION

The Culver City Police Department will not engage in any mutual aid activities that undermine community trust or discriminate against individuals based on race, ethnicity, national origin, or immigration status. All mutual aid operations will comply with local, state, and federal laws, as well as the Culver City Police Department's commitment to equitable policing practices.

MUTUAL AID REQUEST REVIEW PROCESS

All mutual aid requests will be reviewed by the Chief of Police or their designee to ensure compliance with this policy. Requests for mutual aid that involve or may lead to immigration enforcement activities will be denied, unless the request is unrelated to immigration enforcement and serves a clear public safety purpose.

TRAINING AND COMPLIANCE

All personnel will be trained on this policy to ensure understanding of the prohibition on participation in immigration enforcement efforts. Violations of this policy will result in disciplinary action, consistent with the Culver City Police Department's personnel policies.

TRANSPARENCY AND REPORTING

The Culver City Police Department will maintain records of all mutual aid requests and responses, including any denials based on this policy. A quarterly report summarizing mutual aid activities will be made available to the public to ensure transparency and accountability.

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406.1.3 TACTICAL MOBILIZATION PLAN

In the event of an unusual occurrence or extreme emergency of such magnitude that the entire resources of the Department are required, a tactical mobilization may be called. The uniform of the day for the tactical mobilization shall be determined by the Chief of Police or his/her designee.

According to the following procedure, the Chief of Police or his designee shall authorize such mobilization for the necessary deployment of the Department.

- (a) The Watch Commander shall cause the notification of command officers in the following order:
 - Chief of Police
 - Patrol Bureau Commander
 - Administration Bureau Commander
 - Special Operations Bureau Bureau Commander
- (b) When authorized by the Patrol Bureau Commander or the Chief of Police or his designee, the on-duty Watch Commander shall implement the Tactical Mobilization and Deployment Plan. All regular days off shall be canceled. The cancellation of vacation leave or special days off shall be evaluated on an individual basis and canceled in extreme situations only.
- (c) The on-duty Watch Commander shall coordinate all field operations until relieved by the Patrol Bureau Commander.
- (d) All field operations and the deployment of all field personnel and equipment shall be the responsibility of the Patrol Bureau Commander.
- (e) The Department generally will deploy two 12 hour shifts in lieu of any other deployment mode. Shift "A" will commence at 0700 hours and run to 1900 hours; shift "B" from 1900 hours to 0700 hours.
- (f) "A" and "B" shift commanders should consider the need to implement measures to provide for the handling of routine calls for service as well as emergency incidents. Deployment of personnel should reflect consideration for this function within practicable limits.
- (g) Personnel assignment or organizational changes will be made at the discretion of the incident commander.

406.1.4 TACTICAL ALERT

The following organizational plan shall be utilized for a tactical alert. "Tactical Alert" affords us the ability to place additional personnel in the field. However, it is fewer personnel than would be utilized in a full mobilization plan.

406.2 OFF-DUTY REPORTING

Employees off-duty shall, upon official notice, report for duty immediately upon receipt of and in compliance with directions given at the time of notification.

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Employees shall report for duty immediately in the event of any disaster or any other emergency wherein it would be reasonably expected that the Department would require the services of such employee.

Whenever any disaster occurs within the Los Angeles County area, employees shall immediately attempt to contact the on duty Watch Commander to ascertain mobilization status.

If telephone services are out, the employee shall assume that the Department is in full mobilization and respond to the shift (A or B) that they are assigned.

Exception to this policy may include, severe family hardships, roadways blocked or impossible roadway

406.3 DEPLOYMENT

406.3.1 DAY "A" SHIFT (0700-1900 HOURS)

- **Supervisors**
 - Chief of Police
 - Assistant Police Chief (Media Relations)
 - Lt. Professional Standards Unit
 - Lt. Special Operations
 - Lt. Investigations
 - Lt. Day Watch (Both)
 - Sgt. Office of the Chief
 - Sgt. Professional Standards
 - Sgt. Traffic
 - Sgt. P.&T.
 - Sgt. Adult Detectives
 - Parking Supervisor
- **Officers**
 - Day Watch Officers
 - Day Watch K-9 (senior K9)
- **Detectives**
 - Adult Detectives
- **Traffic Section**
 - Day Watch Traffic Officers
 - Commercial Enforcement Officers
 - Accident Investigator

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- **Professional Staff**
 - Day Watch Jailers
 - Senior Management Analyst/Management Analysts
- **Community Service Officers**
 - Day Watch C.S.O.
 - Traffic C.S.O.s
- **Parking Enforcement Officers**
 - P.E.O.s
- **Forensic Specialists**
 - Forensic Specialist (Senior)
- **Records Technicians**
 - Records/Property Supervisor
 - Day Watch Records Technicians
- **Property Technician**
 - Property Technician (Senior)
- **Computer Services Technician**
 - Computer Services Technician (Senior)
- **Custodian**
 - Custodian
- **Secretaries**
 - Chief's Secretary
 - Automated Enforcement Technician

406.3.2 NIGHT "B" SHIFT (1900-0700 HOURS)

- **Supervisors**
 - Captain Patrol Bureau
 - Captain Special Operations Bureau
 - Lt. Morning Watch Ops. (Both)
 - Lt. Administrative
 - Morning Watch
 - Sgt. C.I.T.
 - Sgt. Admin
 - Sgt. LA IMPACT